

ProgPM - Program Management

Duration:

2 days

Points:

PDU: 16

Program managers are, above all else, change agents. Their role has evolved in most organizations from that of managing multiple projects to implementing business strategy through an integrated portfolio of projects involving the management of multiple teams and executive-level stakeholders. As such, the program manager today requires a refined set of business and leadership skills that are vastly different from that of a project manager. Yet, being an effective program manager generally requires a firm foothold in project management. To many, program management is the next logical step in the career progression of one of the world's fastest growing disciplines.

Using real-life case studies, experienced project, business and technical managers will learn how to succeed as program manager by focusing on what makes them successful. Numerous studies that provide valuable information on what makes program managers successful are referenced in this course. To be sure, success is not based on technical competence; rather, it is business savvy, leadership and communication skills that separate the winners from the losers.

You will gain practical tools and techniques designed to get you up to speed quickly. This "real-life" information, directly from the trenches and facilitated by instructors who have "been there, done that".

Who the course is for:

- Program Managers
- Senior Project Managers
- Project Managers

Course objectives:

By the end of this course, you will be able to:

- Increase the effectiveness of an organization's approach to program management
- Initiate and organize a large-scale program to implement business strategy
- Manage stakeholder relationships effectively
- Manage, execute and control a successful program consisting of multiple, related projects
- Establish and implement program governance to ensure consistent alignment with organizational strategy
- Control and execute a successful program
- Support project managers and projects teams in programs

- Manage program vendors and program financials

Benefits:

- Useful and readily applicable tools
- Consistent professional terminology in the field of project management
- An international expert available for consultation (during and after the training course)
- Sharing experience with other participants and opportunity for business networking
- Improving your business English skills
- Bilingual training materials with additional reference materials

PMBOK® Guide knowledge areas:

- Project Integration Management
- Project Scope Management
- Project Quality Management
- Project Time Management
- Project Cost Management
- Project Risk Management
- Project Human Resource Management
- Project Procurement Management
- Project Communications Management

Course Topics:

- 1. Introduction to Program Management**
 - a. Defining program management
 - b. Characteristics of a program
 - c. Examining the program management continuum
- 2. Programs and Strategic Initiatives**
 - a. Trying programs to organizational strategy
 - b. Assessing program sponsorship
 - c. Dividing programs into logical projects
- 3. Program Organization and Planning**
 - a. Structuring the program
 - b. Creating the Program Directive
 - c. Identifying program interfaces
 - d. Optimizing the schedule
 - e. Determining program governance
 - f. The role of the Program Office
 - g. Staffing the program
 - h. Reviewing project plans within the program
- 4. Program Finances**
 - a. Analyzing business cases
 - b. Tying finances to organizational strategies
 - c. Managing program budgets
 - d. Understanding the Sarbanes- Oxley Act
- 5. Stakeholder Management**
 - a. Managing stakeholders
 - b. Managing project managers and program teams
 - c. Dealing with win-lose scenarios

- d. Applying emotional intelligence
- 6. Contractual Relationship**
 - a. Applying success, delivery and acceptance criteria
 - b. Avoiding dual- employer pitfalls
 - c. Managing long- term contracts
 - d. Making off- shore contracts successful
- 7. Program Integrity**
 - a. Examining issues of program integrity and ethics
 - b. Structuring the program to maximize integrity
 - c. Using effective metrics and stage gates
- 8. Managing Program Dynamics**
 - a. Identifying and managing implementation issues
 - b. Using relationship mapping to improve acceptance

Certification:

After the training, the participant receives a certificate of completion signed by MT&DC. The course is according to PMI® standard.