

PMP® Boot Camp Preparation Course

Duration: **5 days**

Certification by the Project Management Institute (PMI)® as a project management professional (PMP)® shows the world that you've mastered essential project management skills and knowledge. To earn PMI's PMP® credential, you must demonstrate the required "long-term commitment" to project management professionalism and pass a rigorous, 200-question exam covering the five project management processes and ten knowledge areas in PMI's *Project Management Body of Knowledge (PMBOK® Guide)*.

The course is composed of a portfolio of lectures, exercises, readings, and intensive practice of model exam questions. This intensive 5-day course is designed to comprehensively prepare you for the PMP® exam in the most efficient and effective manner. In addition to all mentioned activities, there are exercises and techniques designed specifically to increase both learning and knowledge retention, giving students the knowledge they need to pass the exam.

CLASS MATERIALS

- Slides, solutions, exercises, and reference notes in electronic version
- A Guide to the Project Management Body of Knowledge (PMBOK® Guide), Project Management Institute, Seventh Edition, 2021
- Additional readings, Q&A, PMP Mock Questions in electronic version

Who the course is for

- Project Managers who want to get the PMP® certificate and prove their competencies!

Course objectives

By the end of this course, you will be able to:

- Recognize different types of questions on the PMP® exam and deploy appropriate strategies to answer them correctly
- Learn the topics that are on the exam but are not in the PMBOK® Guide
- Identify gaps in your project management knowledge that may damage your performance on the exam
- Construct and apply your personalized test taking strategy
- Explain the most important definitions and issues from PMBOK® Guide according to 10 Project Management Knowledge Areas
- Understand how to analyze and answer the most difficult questions on the exam, and quickly tackle situational questions that seemingly have more than one correct answer

Benefits

- The key to passing the exam is to understand PMI's view of project management
- Reviewing and understanding Project Management Body of Knowledge (*PMBOK® Guide*), but also becoming familiar with how PMI expects project
- Consistent professional terminology in the field of project management
- An international expert available for consultation (during and after the training course)
- Sharing experience with other participants

Course Topics

1. Project Integration Management

- a. Develop project charter
- b. Develop preliminary project scope statement
- c. Develop project management plan
- d. Direct and manage project execution
- e. Monitor and control project work
- f. Integrated change control
- g. Close project

2. Project Scope Management

- a. Scope planning
- b. Scope definition
- c. Create WBS
- d. Scope Verification
- e. Scope control

3. Project Quality Management

- a. Quality planning
- b. Perform quality assurance (QA)
- c. Perform quality control (QC)

4. Project Schedule Management

- a. Activity definition
- b. Activity sequencing
- c. Activity resource estimating
- d. Activity duration estimating
- e. Schedule development
- f. Schedule control

5. Project Cost Management

- a. Cost estimating
- b. Cost budgeting
- c. Cost control
- d. Earned value

6. Project Risk Management

- a. Planning
- b. Identification
- c. Qualitative analysis
- d. Quantitative analysis
- e. Response planning
- f. Risk monitoring and control

7. Project Resource Management

- a. Human resource planning
- b. Acquire project team
- c. Develop project team
- d. Manage project team

8. Project Procurement Management

- a. Plan purchases and acquisitions
- b. Plan contracting
- c. Request seller responses
- d. Select sellers
- e. Contract administration
- f. Contract closure

9. Project Communications Management

- a. Communications planning
- b. Information distribution
- c. Performance reporting
- d. Manage stakeholders

10. Project Stakeholder Management

- a. Identify stakeholders
- b. Plan stakeholder engagement
- c. Manage stakeholder engagement
- d. Monitor stakeholder engagement

11. Professional Responsibility

- a. Ensuring individual integrity and -professionalism
- b. Contributing to the project management knowledge base
- c. Enhancing individual competence
- d. Balancing stakeholders' interests
- e. Interacting in a professional and -cooperative manner

12. Project Management Context, Framework, Processes

13. PMP® Examination tips, tricks, and strategy

Certification

You will receive a certificate of completion the course with 45 contact hours.

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